

**RESOLUTION NO. 02-362 N.C.**

BE IT RESOLVED by the Council of the City of Vallejo as follows:

WHEREAS, the Council officially established the Marina Advisory Committee in 1985 by adoption of Resolution Number 85-694 N.C. and assigned certain duties and responsibilities; and

WHEREAS, in 1994, six additional members were appointed to this Committee and over time the actual functions of this Committee were expanded for the benefit of the City and the Municipal Marina; and

WHEREAS, on May 11, 1999, the Council adopted Resolution Number 99-165 N.C. to formalize and clarify Committee membership and functions; and

WHEREAS, on June 26, 2001, the Council adopted Resolution Number 01-291 N.C. to further clarify Committee membership and functions; and

WHEREAS, staff recommends that the Council reduce the size of the Marina Advisory Committee from nine (9) members to seven (7) members, and that the Council establish four (4) marina berth representatives and three (3) at-large representatives.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby establish the composition, functions and rules of procedure of the Marina Advisory Committee as follows:

1. Composition of membership.
  - A. The Marina Advisory Committee shall consist of seven (7) members as follows:
    1. Four (4) berth representatives from the Vallejo Municipal Marina
    2. Three (3) members-at-large
  - B. In addition to the members listed above, the Committee shall include a non-voting Council Liaison appointed by the Mayor.
2. Appointments to Committee/Term of Office.
  - A. Appointments to the Marina Advisory Committee shall be made by the Mayor, in writing designating the particular category of membership to which the person is appointed, taking into consideration the recommendations of the Council Liaison. Committee members serve at the pleasure of the Mayor and may be removed from office at anytime, without cause, by the Mayor. The Committee may recommend to the Mayor the removal of a member.

- B. For convenience, each appointment shall be for a term of four (4) years, subject to the power of the Mayor to remove as set forth in Section 2.A above. The terms of members shall be staggered so that the number of terms expiring every two years shall be approximately equal. When a vacancy occurs on the Committee for reasons other than the expiration of a term, the person appointed to fill the vacancy shall serve the remainder of the term.
- C. No member of the Committee may hold office for more than two consecutive four-year terms. Any person who has served the maximum number of terms as set forth in this section shall not serve again on the Committee until two years have passed since the last date of holding office thereon.

3. Requirements for Membership.

- A. Except as provided for below, no person shall be eligible for appointment to the Committee (or to continued membership thereon) unless such person is a resident of the City of Vallejo at the time of his / her appointment and maintains such residency for his / her term of office.
- B. The residency requirement shall not apply to persons seeking appointment to vacant Committee positions to represent berthers as outlined in Sections 1.A above. However, no person shall be eligible for an appointment to the Committee (or to continued membership thereon) as a representative of the berthers unless such person is a berther at the time of such appointment and maintains such berther status for his / her term of office.
- C. Committee members shall immediately report in writing to the Mayor any change in their residency or berther status that would impact their eligibility for Committee membership.

4. Purposes.

The purposes of the Marina Advisory Committee shall be:

- A. To make recommendations to staff and to the City Council on all policy matters relating to the Vallejo Municipal Marina.
- B. To encourage open and ongoing communications between marina staff and berthers.
- C. To promote a better overall environment within the marina complex.
- D. To stimulate growth and occupancy rates within the marina.

5. Duties.

The duties of the Marina Advisory Committee shall be:

- A. To become familiar with marina ordinances and regulations as outlined in Vallejo Municipal Code Chapter 2.68.
- B. To make recommendations to staff and to the City Council regarding marina rates for berthing and other services.
- C. To assist staff in prioritizing the implementation of various projects outlined within the marina's Capital Improvement Program.
- D. To work with staff, community groups, and the general public to develop programs to enhance the marina's occupancy.
- E. To assist staff in developing solutions to berther complaints or concerns within the marina complex.
- F. To improve the communications between marina berthers and staff.

6. Meetings.

- A. The committee shall hold at least one regular meeting every three months.
- B. The Committee will make written reports or send minutes of its meetings to Council, as necessary.
- C. Meetings of the Committee, regular or special, shall be conducted in accordance with the provisions of the Ralph M. Brown Act (California Government Code, Section 54950 and following).
- D. Four (4) members shall constitute a quorum.

7. Subject to the approval of the City Council, the Committee may from time-to-time adopt rules of procedure or by-laws or revise previously adopted and approved rules of procedure or by-laws to govern the conduct of its business and meetings. Said rules of procedure or by-laws shall not conflict with the provisions of this resolution.

8. Intent of Council.

It is the intent of the Council that all of the provisions of this resolution shall

take effect immediately, including the appointment, removal and vacancy filling

